

Ministry of Education

Education Labour and Finance
Division

315 Front Street West
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Ministère de l'Éducation

Division des relations de travail et du
financement en matière d'éducation

315, rue Front Ouest
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2026: SB03

MEMORANDUM TO: Senior Business Officials

FROM: Romina Di Pasquale
Director
Enrolment, Funding & Labour Policy

DATE: **August 13, 2026**

SUBJECT: 2025-26 Staffing Sick Leave Data Collection

I am writing to provide information regarding the 2025-26 staffing sick leave data collection.

As part of the ministry's ongoing monitoring of sick leave trends across the province, all school boards are required to participate in the sick leave data collection. School boards that submit sick leave data through School Boards' Co-operative Incorporated (SBCI) must complete and submit the attached authorization form which permits SBCI to share the school board's sick leave data with the ministry.

School boards that do not submit data through SBCI will be required to provide information directly to the ministry. These boards will receive templates and instructions separately and must submit the completed information to the ministry by **February 26, 2027**.

Boards are asked to send either their authorization form or a notice that they will submit their data directly to the ministry, along with the name and email address of their designated contact for the sick leave collection, to **edudataproject@sbc.org** and **Jeff.Stewart4@ontario.ca** by **September 21, 2026**. Boards submitting an authorization form to SBCI should also provide their sick leave data to SBCI at the same time.

Should your school board anticipate difficulty meeting these timelines, please contact the ministry or SBCI as soon as possible so that any concerns can be reviewed and addressed.

Thank you for your cooperation.

Sincerely,

Original signed by

Romina Di Pasquale
Director
Enrolment, Funding & Labour Policy

Cc. Andrew Davis, Assistant Deputy Minister, Education Labour and Finance Division
Doreen Lamarche, Executive Director, Education Finance Office
Chief Executive Officers / Directors of Education
Council of Ontario Directors of Education
Association franco-ontarienne des conseils scolaires catholiques
Association des conseils scolaires des écoles publiques de l'Ontario
School Boards' Co-operative Incorporated

Attachment: Authorization Release Form